

HOW TO FILL OUT THE BRINK'S CUSTOMERS RECEIPT BOOK FOR SEALED PACKAGES DELIVERED TO BRINK'S.

At Brink's we are committed to providing your company superior value and satisfaction.

To help you, we have put together a document that outlines how to accurately fill out and understand your Customer Receipt Book. It is essential that the Customer Receipt Book is completed accurately to protect your company. Thank you in advance for your help in this matter.

Below is a sample of a Brink's Customer Receipt Book. We have explained how each section is to be completed.

1. CONSIGNOR: The name of your company and the store ID number or address.

2. DATE: The date of Brink's pickup/shipment (not the date of receipts).

3. CONSIGNEE: Name and ID number of final destination (e.g.: bank, home office, store)/Manager's name who prepared deposit, etc. (separated by a slash between bank name and manager preparing the deposit's name).

4. SAID TO CONTAIN: This must be the accurate dollar amount of the deposit.

5. BAG/SEAL #: The plastic deposits bags should have seals and a unique ID numbers. These should be recorded so that if the contents are short upon receipt by consignee, it can be determined if the bag or seal has not been switched.

6. NO. ITEMS: The number of items should be spelled out with letters, not numerical (Example: "one" not "1").

7. RECEIPTED BY: This is the signature of the properly identified Brink's Messenger. Be sure that the person signing this book and taking your deposit is on the Brink's Signature List with photo ID. Become familiar with the proper Brink's uniform as shown in the "Get to Know Brink's" document. If in doubt, please call your local Brink's dispatch operator.

Received by **BRINKS** a p... contract carrier,

from... It is agreed that all items and packages of each... in any item or package delivered to BRINKS no... STATED ARE SUBJECT TO THE TERMS AND CO...
...consignor, the following shipment(s) to be delivered to the... distinctively and securely sealed. ALL SHIPMENTS INCLUDING, BUT NOT LIMITED TO... TIONS OF THE APPLICABLE CONTRACT BETWEEN BRINKS AND THE PARTY FOR WHOM S...
...ective consignees hereinbelow stated. shall be liable for any shortage claimed... E DECLARED VALUE HEREINBELOW... SERVICE IS BEING PERFORMED BY BRINKS.

DATE	CONSIGNEE	SAID TO CONTAIN	BAG/SEAL #	NO. ITEMS	RECEIPTED BY

FORM 39
REV. 8/88

OF BOOK

Your close attention in filling out the receipt book properly is greatly appreciated. If you have any questions related to completing the Brink's Customer Receipt Book, please ask your Brink's Messenger for further explanation.

